

ACCESSIBILITY POLICY
Public Accommodation

It is the policy of _____(company) to make our services, facilities, programs, and accommodations accessible to all people including people with disabilities.

If a disability prevents you from fully using our facility or enjoying our goods, services and programs, we would like your input and ideas on how we can serve you better.

Please describe the nature of the problem you have encountered.

Please describe what we could do to provide better access through barrier removal, alternative methods, auxiliary aids or services.

Name _____

Address _____

Phone _____

(Instructions: To be used by a public accommodation after they have modified policies and procedures and removed architectural and communication barriers. A form similar to this may be used and a procedure set in place to provide an avenue for anyone with a disability to make a particular accessibility problem known. This allows the person with a disability to see that those responsible for the facility are making a good faith effort to provide access in their facility. The back of the sheet may be used to track internal routing, approvals and follow up calls according to company policies and procedures. Consistent use of this form should minimize unpleasant surprises and provide for early resolutions of access concerns without legal action.)